

TERMS AND CONDITIONS

General

1. Definitions: "the Company" means Complete IT Systems Ltd. "the Buyer" means the person, firm or company ordering or buying the goods from the company. "The goods" means the products or subject matter of the relevant order of sale.

2. The company reserves the right to reject any order received for goods. Any order that amends these terms is subject to written acceptance by the company.

Order of Acceptance

3. All orders placed by the buyer whether written or oral shall constitute an offer to the company. Under these conditions, subject to availability of goods and to the acceptance of the order by the company authorised representative. Any quotation given by the company does not constitute an offer capable of acceptance. All quotations are subject to E&OE.

Price

4. Prices quoted by the company exclude VAT, which is payable at the then current rate

5. Delivery charges are charged at TNT rates. Expedited deliveries may incur additional charges, which will be agreed in advanced between the company and the buyer.

Payment & Title

6. The goods remain the property of the company until all due funds relating to the goods have cleared. Payments may be made by the following: cash, personal cheque, banker's draft, BACs and Chaps transfers or cashier's cheque of funds into an account nominated by the company.

7. Where the company has agreed to supply the goods on credit the company shall be entitled to invoice the buyer for the price of the goods on or at any time after delivery of the goods and the buyer shall pay the price of the goods within the payment due date as shown on the invoice (default 30 days) or other agreed time period from the date of the company's invoice (such other time period being agreed and notified to the buyer by the company in writing) notwithstanding that the property in the goods has not passed to the buyer.

8. The buyer agrees that the company or its representatives may enter the buyer's premises within normal working hours to recover goods for which payment is outstanding beyond any previously written, agreed credit term.

Product Returns

9. All products supplied by the company are supplied with a one-year warranty unless specified. Goods ordered in error by the customer may be returned to the supplier at the buyer's expense and at the company's discretion, and the company may replace, issue a credit note or repair the goods at the company's discretion within a specified time period. The company is not responsible for goods returned to us that are lost, or damaged in transit.

10. Goods returned under clause 9 must be returned with original packaging, a copy of the original invoice and in a clean, resalable condition. Goods returned otherwise will, at our discretion, either be refused or subject to restocking fee to cover our expense.

Defective Goods

11. Defective goods will be returned under manufacturer warranty terms and credit, replacement or repair undertaken based on the manufacturer's warranty conditions.

12. The company accepts no responsibility for goods further damaged or lost in transit.

Delivery

13. The company will make its best endeavours to deliver all goods as instructed by the buyer. The company will not be responsible for late deliveries outside of its control, howsoever caused.

14. The buyer shall inspect all goods immediately they are delivered to them. The company reserves the right to reject claims for incorrect delivery 24 hours after the due date for delivery.

Force Majeure

15. The company reserves the right to cancel, suspend or vary the operation of contract of sale if events occur which are in the nature of force majeure including (without prejudice to the generality of the foregoing) fire, flood, storms, plant breakdown, strikes, lock outs, riot, hostilities, non-availability of material or suppliers or any other event outside the control of the company; and the company shall not be held liable for any breach of contract resulting from such an event.

Law

16. These conditions of sale shall be constructed in accordance with English law.

Complete IT Systems Ltd, Unit 1, The Courtyard, Midpoint, Thornbury, Bradford, BD3 7AY.

Full Company Name

Signed on date;

by (print Name):

Signature:

Capacity:
